

BPA Meeting Minutes  
Oct 15, 2019 7:30pm  
Recorded by Elizabeth Malatesta

The meeting minutes from the past two BPA meetings have been approved by the BPA tonight. Motion approved by Anne Romano. Second by Chris Amerman.

- Meeting Minutes will now be online for approval instead of distributing paper copies

### **Director's Notes - Dr. Bourgault:**

Successful marching band season so far.

Upcoming items to look forward to after marching band season:

- Jazz, Winter Guard and Winter Percussion
- Jazz audition materials will be posted in a couple of weeks
- BRHS is hosting five winter/spring events
- First concert - Nov 14<sup>th</sup> - concert in the round (daytime concert)
- Concert band - first recording assignment was the first big project. Getting away from practice logs and going with tape assignments instead
- Paperwork almost finalized to purchase new drum set and crotales.

### **Maryland trip:**

What went well:

- Organized and chaperones included on daily schedule
- Outlined schedule made it easy for chaperones on expectations
- Staff is great with the kids
- Kids well behaved and groups mixed together nicely

What can be improved:

- School messenger - not working as well as the RemindMe app to get messages out to parents but unfortunately the school only supports School Messenger at this time.
- Having more people during the competition to help with the pit equipment could have helped tremendously but it wasn't anticipated that the distance from the unloading spot to the stadium and back would be a long and hard trek.

### **Fundraisers:**

- Craft Fair
  - o 20 vendors registered as of today (10/15)
  - o Lots of interest
  - o Facebook event page will be created
  - o Posters will be made and distributed
  - o Will have save the date for next year (always 1<sup>st</sup> Saturday of Dec)
  - o Shanthy Ghosh Roy will shadow Ann Mailhot this year to take over the chairperson responsibility for next year since this will be Ann's final year chairing the event.

- Ashley Farms Cheesecake
  - o Did slightly better than last year
  - o \$6000 profit - \$1500 for BPA budget
  - o Will be delivered 11/2
- Clothing Drive
  - o Flyer updated for solar lot drop off
  - o Hard copy will be distributed in library
  - o Will be published to The Breeze, TapInto and the electronic sign outside the school
  - o Set for 11/2 from 8:30am-12pm for dropoff
  - o Can also distribute craft fair flyers to spread the word
- Family Fun Nights (restaurant fundraisers)
  - o Didn't make as much last year with these fundraisers
  - o Need an organizer for this year
- Concessions
  - o Dec 21st - region band/orchestra rehearsal
    - Opportunity to feed about 100 kids
    - Exact details will be planned soon.
  - o Jazz Festival - 2/28
    - BRHS is hosting which will be another concession opportunity
- Scrip gift cards - this was a lot of work to organize last year and didn't generate a lot of revenue. Most likely will not repeat this fundraiser this year.

### **Other Items:**

#### BPA Memberships

- Only 36 families registered as a few days ago out of 169 kids
- One idea is to physically mail out membership forms to families to register vs. sending email which seems to get lost in the shuffle

Feb 16<sup>th</sup> - BRHS is hosting a USBands indoor percussion show which will be a big event for us. Need lots of volunteers to make this a success.

#### BRHS Jazz festival - Friday night 2/28

- Need help to organize groups coming in and going on stage

Need a bigger display to show we are BPA when we are fundraising at events. Will look into something like a nice table sign to display. Also we should publicize to our parents what our fundraising has obtained like new equipment, etc.

Need extra help with winter guard and winter percussion competitions since there was only a small number of volunteers last year.

Need to publicize more when BPA meetings are being held. Will be getting an email list of all band students so we can distribute the meeting date and times.

Crown Trophy in Flemington will be able to take our old trophies and repurpose them for a good cause. They are unable to receive very large quantities, but we should bring them over in smaller groups with whomever might be in that area.

Sat Oct 26<sup>th</sup> - The USBands states competition was originally scheduled at this time but it got moved to Sunday 10/27 which conflicts with Diwali as well as being located at a very far distance in Rowan. We are now going to an East Brunswick competition instead.